



Forsyth County Business License Department

Residential Business Location Change Application

****Please complete the Business Location Verification Process prior to completing and submitting this application****

Previous Information

Previous Business Address: _____ APT: _____ City: _____ State: _____ Zip: _____

Business Name: _____ License Number: _____

New Business Information

New Business Address: _____ APT: _____ City: _____ State: _____ Zip: _____

New Business Phone: _____ Business Email: _____

Mailing address: _____

City: _____ State: _____ Zip: _____

Owner Email: _____ Move In Date: _____

Please initial: I understand the address on my driver's license must match the home based business address. _____

Details of Professional Home Office

1) Total floor area of applicant's domicile _____ and/or accessory building: _____

2) Total floor area used to conduct activities _____ associated with the professional home office

(Excluding unheated areas such as porches, unfinished basements, garages, and decks)

Total number and type of vehicles used in connection with professional home office: _____

Parking locations (off-street and parking on lawn areas prohibited) _____

Applicant Statement

I, _____, being the _____ hereby certify that I have read and understand the professional home office requirements and that I will comply with the requirements as outlined above and as required by the Forsyth County Unified Development Code.

Signature of Applicant: _____ Date: _____

(For more information on a professional home office, please see our [Unified Development Code](#), Chapter 16, Article 3.1.)

Submit this request and a copy of the updated driver's license to businesslicense@forsythco.com. An administrative fee in the amount of \$50 will be assessed.

Please do not upload this document to your portal account.